



**CITY OF JONESVILLE
COUNCIL AGENDA
JULY 21, 2021 - 6:30 P.M.
JONESVILLE CITY HALL, 265 E. CHICAGO STREET**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / A MOMENT OF SILENCE

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS / AUDIENCE PRESENTATIONS

Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.

4. PRESENTATIONS AND RECOGNITIONS

A. None

5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION

A. None

6. REPORTS AND RECOMMENDATIONS

A. US-12 Garage Sale Permit Waiver

[Action Item]

B. Michigan Municipal League Workers' Compensation Trust Fund Ballot

[Action Item]

7. COUNCIL MINUTES

A. Consider minutes of the June 16, 2021 Regular Meeting

[Action Item]

B. Consider minutes of the July 7, 2021 Special Meeting

[Action Item]

8. ACCOUNTS PAYABLE

A. Accounts Payable for July 2021 totalling \$191,460.13

[Action Item]

9. DEPARTMENT REPORTS

A. Fire Department – Chief Adair

B. Water/Wastewater Treatment Plant – Superintendent Boyle

C. Department of Public Works – Superintendent Kyser

D. Police Department – Chief Lance

E. Cash Report – Finance Director Spahr

10. ADJOURN



To: Jonesville City Council
From: Jeffrey M. Gray, City Manager 
Date: July 16, 2021
Re: Manager Report and Recommendations – July 21, 2021 Council Meeting

6. A. US-12 Garage Sale Permit Waiver

[Action Item]

Chapter 20, Article IV of the Code of Ordinances regulates yard and garage sales within the City of Jonesville. Section 20-77(6) allows the City Council to waive ordinance requirements for community events. I recommend waiving the requirement for permits between Friday, August 13, 2021 and Sunday, August 15, 2021 for the US-12 Garage Sale. Weekend sales will not be counted toward each resident's six allowed sales limit. All other provisions of the ordinance remain in effect, including the placement of signs. *Please refer to the attached copy of the Yard and Garage Sales section of the Code of Ordinances.*

6. B. Michigan Municipal League Workers Compensation Fund Trustee Ballot

[Action Item]

Attached is the ballot for the MML Workers Compensation Fund Board of Trustees election. Three incumbent candidates are seeking re-election and two other candidates are seeking election to their first term; there are a total of five available positions. You may write in one or more candidates if you wish. A motion to cast the ballot is necessary. I would recommend that a vote be cast for the five candidates for election to the MML Workers Compensation Fund Board of Trustees. *Please note the attached candidate profiles.*

Correspondence:

- Colleen Arme: Thank you
- Comcast: Programming adjustments

ARTICLE IV. - YARD AND GARAGE SALES

Sec. 20-76. - Purpose.

It is the purpose of this article to regulate the operation of yard and garage sales in the city for the purpose of minimizing increased traffic, noise, and nuisance of repeated sales of various types of personal property. Successive sales can detract from the tranquility and privacy of neighborhoods, public safety, welfare and prosperity of the city and its residents.

(Ord. No. 204, § 1, 2-16-2011)

Sec. 20-77. - Requirements; permit, frequency, time, manner, etc.

It shall be unlawful and punishable by municipal civil infraction for any person to expose for sale, offer for sale or sell personal property from residential land, except in the following manner:

- (1) Six sales may be conducted from a residence within a calendar year, but not more than one per month.
- (2) A free permit must be obtained from the city. Permits allow the sale for no more than four consecutive days.
- (3) Sales may run from 8:00 a.m. to 8:00 p.m.
- (4) No sign shall be placed on public property, within a public right-of-way, between the curb and sidewalk, on any tree, light pole, utility pole or in any location that obstructs the vision of any motorist. Any such sign will be removed without notice. Signs are to be removed immediately following the end of the sale.
- (5) Upon written application of the majority of residents of any block, the city council may authorize a block yard sale which will not be counted against an individual's permitted sales.
- (6) Restrictions of this article may be waived by the city council for sales conducted by charitable organizations and community events.

(Ord. No. 204, § 2, 2-16-2011)

Sec. 20-78. - Violations; declaration of nuisance.

Any yard or garage sale operated in violation of this article is hereby declared to be a nuisance per se.

(Ord. No. 204, § 3, 2-16-2011)

Sec. 20-79. - Penalty.

Whoever violates any provision of this article is responsible for a municipal civil infraction, and shall be subject to the payment of a civil fine of not less than \$100.00 or in accordance with the current civil fine schedule, whichever is greater, plus costs and other sanctions for each infraction. Each day that a violation exists or continues shall constitute a separate and additional violation.

(Ord. No. 204, § 4, 2-16-2011)

Secs. 20-80—20-105. - Reserved.

To: Members of the MML Workers' Compensation Fund
From: Michael J. Forster, Fund Administrator
Date: June 25, 2021
Subject: Fund Trustee Election

RECEIVED
JUL 06 2021

BY:-----

Dear Fund Member:

Enclosed is your ballot for this year's Board of Trustees election. Three (3) incumbent Trustees have agreed to seek re-election and two (2) appointees are seeking election to their first term. You also may write in one or more candidates if you wish.

A brief biographical sketch of the candidate is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than August 13. You may also submit your ballot online by going to www.mml.org. Click on *Insurance*, then *Workers' Compensation Fund*; the link to the ballot form is in the yellow banner.

The MML Workers' Compensation Fund is owned and controlled by its members. Your comments and suggestions on how we can serve you better are very much appreciated. Thank you again for your membership in the Fund, and for participating in the election of your governing board.

Sincerely,



Michael J. Forster
Fund Administrator
mforster@mml.org

We love where you live.



THE CANDIDATES

Four-year terms beginning October 1, 2021



Lois Allen-Richardson, Mayor, City of Ypsilanti

Lois has more than sixteen years of experience as a municipal official, currently serving as mayor of the City of Ypsilanti, having previously served as its councilmember and mayor pro tem. She is a founding member and the current president of Michigan Black Caucus of Local Elected Officials (MBC-LEO). Lois is also currently serving as president of the Elected Officials Academy Advisory Board, has previously served as a MML Board of Trustee member and is a past regional secretary with MML. Lois is also involved in several local civic organizations. Lois is seeking election to her second term.



Brian Boggs, City Council Member, City of Durand

Brian Boggs has more than 18 years' experience in local government and is currently the Shiawassee County Administrator and a longtime member of the Durand City Council. Brian is an Assistant Professor for the Hubert H. Humphrey Fellowship Programs in International Studies and Programs at Michigan State University. He has written extensively on educational organizational complexity, specifically as it affects urban schools and policy. He has most recently been published in Teacher's College Record at Columbia with a piece titled, "Conceptualizing Virtual Instructional Resource Enactment in an Era of Greater Centralization, Specification of Quality Instructional Practices, and Proliferation of Instructional Resources." Further, he has published book chapters in: Handbook of Urban Education Leadership; Handbook of Education Politics and Policy; School to Prison Pipeline; Emerging Issues and Trends in Education; Beyond Marginality; and Educational Policy Goes to School. He has also been published in the Journal of School Public Relations. Brian holds a Ph.D. in educational policy from Michigan State University and is currently finishing his J.D. from Mitchell Hamline School of Law. He holds an MA in Rhetoric and a BA in English from the University of Michigan. Brian is seeking election to his first term.



Maureen Donker, Mayor, City of Midland

Maureen has more than five years of experience as a municipal official, and has served as mayor of Midland since 2009. She has been the Executive Director of The Reece Endeavor of Midland, a community program providing homes for individuals with special needs, since 1998. Maureen is also active in the Midland community, serving on various local and regional civic organizations. Maureen is seeking re-election to her third term.



Scott Erickson, Manager, City of Ironwood

Scott has more than thirty years of experience as a municipal official, serving as city manager of Ironwood since 2005. He previously served with the city of Oshkosh, WI and Andover, MN. Scott was a Michigan Municipal League Board of Trustees member from 2011-2014 and received the MML Jim Sinclair Exceptional Service Award in 2016. He has previously served as the president of the Upper Peninsula City Managers Organization and is involved in several local civic organizations. Scott is seeking election to his second term.

THE CANDIDATES

Four-year terms beginning October 1, 2021



Susan Montenegro, Manager, City of Leslie

Susan Montenegro has more than eight years' experience in municipal government, having started her municipal career with the City of Owosso in 2013, where she first served as an intern and was then hired as assistant city manager and director of community development. In June of 2018, Susan was appointed city manager for the City of Leslie.

Susan is a member of the Michigan Municipal Executives, currently serving on its Board and its Early Career Outreach Committee, having previously served on its Professional Development Committee. Susan is a member of the 16/50 Work Group for the Michigan Municipal League's 16/50 Project. She is a member of the International City/County Management Association (ICMA) and previously served on its Welcome Ambassadors Committee.

Prior to her career in municipal government, Susan served as a pastor in the United Methodist Church for 10 years. Her move to local government was natural, with her extensive background working with volunteers and boards to promote growth, inclusiveness, and community spirit. Team building, outreach, and service have always been at the heart of everything Susan does.

Susan holds an Associate of Arts degree in Business from the University of Phoenix, a Bachelor of Science degree in Human Services Management from the University of Phoenix graduating with honors, and a Masters degree in Public Administration from the University of Michigan-Flint. Susan is seeking election to her first term.

**Michigan Municipal League
Workers' Compensation Fund**

OFFICIAL BALLOT - 2021

Vote for five Trustees by marking the line to the left of the name for four (4) year terms beginning October 1, 2021.

- ___ **Lois Allen-Richardson, Incumbent**
Mayor, City of Ypsilanti
- ___ **Brian Boggs, Appointee**
City Council Member, City of Durand
- ___ **Maureen Donker, Incumbent**
Mayor, City of Midland
- ___ **Scott Erickson, Incumbent**
Manager, City of Ironwood
- ___ **Susan Montenegro, Appointee**
Manager, City of Leslie

Write-in Candidate

I hereby certify that:

(Municipality/Agency)

by action of its governing body, has authorized its vote to be cast for the above persons to serve as Trustees of the Michigan Municipal League Workers' Compensation Fund.

Official Signature

Date:

**Ballot deadline:
August 13, 2021**

****Subject to Approval****

**JONESVILLE CITY COUNCIL
Minutes of June 16, 2021**

A meeting of the Jonesville City Council was held on Wednesday, June 16, 2021 at the Jonesville Fire Station, 114 W. Chicago Street, Jonesville, MI. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula and Andy Penrose.

Also present: Manager Gray, Treasurer Spahr, WWTP Supt. Boyle, Police Chief Lance, DPW Supt. Kyser, Fire Chief Adair, Attorney Thompson, Hillsdale County Commissioner Kathy Schmitt, Lisa Adair, Rick Riggs, Don Germann, Bob Eichler, Laura Orlowski, Lisa Conyne, Corry J. Murray, Kathy Humphries, Scott Lucas, Joseph Luna, Dave Betz, Dean Adair Sr., Carol Burton, Margaret Hughes, Debra Bulloch, Kurtis Bulloch, Ben Graves, Charles Crouch, Don Germann, Greg Draper, Jolie Graves, Jim Graves, Penny Sarles, Deb Hollister, Virgil Udzik, Adam Rose, Neil Finnegan, Steve Tulloch, Larry Rathbun, Thomas Lennox, Bob Eichler, Zack Bigelow, Jim Pope, Rebecca Stubli, Jon Smith, Penny Swan, Mitch Spangler, Casey Stanton and Mike Sweeney.

The Pledge of Allegiance and moment of silence was led by Mayor Gerry Arno.

A motion was made by Jerry Drake and supported by Brenda Guyse to approve the agenda as presented with the following addition: 6.H. Estimate for Cemetery Building Project. All in favor. Motion carried.

The following spoke during the public comment section: Bob Eichler, Thomas Lennox, Rick Riggs, Kurtis Bulloch, Neal Finegan, Lisa Conyne, Virgil Udzik, Jim Graves, Dean Adair Sr., and Kathleen Schmitt.

The Public Hearing was opened at 7:24 p.m. for the Fiscal Year 2021-22 Operating Budget and Ad Valorem Mill Levy. A slide show was presented by Manager Gray providing information regarding the budget and its process. Several members of the public made comments. The Public Hearing was closed at 7:56 p.m.

A motion was made by Tim Bowman and supported by Jerry Drake to approve Resolution 2021-04 to Adopt the Fiscal Year 2021-22 Budget, General Appropriations Act and Ad Valorem Mill Levy as presented by the Budget Committee. Roll Call Vote: Ayes: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula, Andy Penrose and Gerry Arno. Nays: None. Absent: None. Motion carried.

Brenda Guyse made a motion and was supported by Delesha Padula to approve Resolution 2021-05 Utility Billing Rates and Fees for Fiscal Year 2021-22 as recommended by the Budget Committee. Roll Call Vote: Ayes: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula, Andy Penrose and Gerry Arno. Nays: None. Absent: None. Motion carried.

A motion was made by Tim Bowman and supported by Jerry Drake to approve the FY 2021-22 to 2026-27 Capital Improvement Plan. All in favor. Motion carried.

Andy Penrose made a motion and was supported by Delesha Padula to approve the Fiscal Year 2021-22 Employee Wage Scale effective July 1, 2021. All in favor. Motion carried.

A motion was made by Jerry Drake and supported by Brenda Guyse to award the contract for Laboratory Renovations at the Wastewater Treatment Plant to Foulke Construction in the amount of \$119,500, with a contingency allowance up to \$5,000 to allow staff the flexibility to address any unanticipated issues that may come up during the renovation process, not to exceed a total of \$124,500. All in favor. Motion carried.

A motion was made by Delesha Padula and supported by George Humphries Jr. to lift the indoor and outdoor City facilities use policy, Outdoor policy will be lifted on June 1, 2021 and the indoor policy will be lifted on July 1, 2021. The Fire Department meeting room will remain unavailable for rental until further notice as the City may need to continue to utilize the Meeting Room for a few more months. All in favor. Motion carried.

George Humphries Jr. made a motion and was supported by Jerry Drake to waive the Park Usage Policy for the Jonesville District Library to hold a Midnight Moon Viewing at Wright Street Park on Saturday, July 24, 2021 from 10:00 p.m. until midnight. The Library Director, Laura Orłowski, advised that several telescopes will be available for use that night. All in favor. Motion carried.

A motion was made by Brenda Guyse and supported by Andy Penrose to approve the request from Sexton Tyler Butters to amend the Cemetery Fee Schedule by increasing the cost of concrete foundations from \$0.40 per square inch to \$0.50 per square inch due to the increased cost of materials. The change is for a two-year period to begin on July 1, 2021. After two years the amount will be reviewed to determine if material costs will permit it to be lowered. All in favor. Motion carried.

Brenda Guyse made a motion and was supported by Jerry Drake to approve the estimate from McNair Construction, LLC in the amount of \$22,754.00 to re-side and re-roof the cemetery building. All in favor. Motion carried.

A motion was made by Brenda Guyse and supported by Tim Bowman to approve the minutes of the May 19, 2021 Council Meeting. All in favor. Motion carried.

A motion was made by Andy Penrose and supported by Delesha Padula to approve the Accounts Payable for June 2021 in the amount of \$61,159.27. All in favor. Motion carried.

Updates were given by Department Heads, Manager Gray and Council.

Mayor Gerry Arno adjourned the meeting at 9:04 p.m.

Submitted by:

Cynthia D. Means
Clerk

Gerald E. Arno
Mayor

****Subject to Approval****

**JONESVILLE CITY COUNCIL
Special Council Meeting
Minutes of July 7, 2021**

A meeting of the Jonesville City Council was held on Wednesday, July 7, 2021 at the Jonesville City Hall, 265 E. Chicago Street, Jonesville, MI. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula and Andy Penrose.

Also present: Manager Jeff Gray, Finance Director Lenore Spahr, Police Chief Mike Lance, Fire Chief Dean Adair, Attorney Jack Lovinger, Alex Stemme, Vicky L. Arno, Deb Hollister, Tom Sawdey, Renee Sawdey, Thomas Lennox, Christine Bowman, David Steel, Ray Leising, Margaret Hughes, Carol Burton, Franklin Bowman, Dean Adair Sr., Penny Swan, Dorothy Pogats, Jim Pogats, Dave Betz, Don Germann, Rick Riggs, Lisa Adair, Kurtis Bulloch, Joe Luna, Alan Russell, Susan Sweeney, Mike Sweeney, Carol Betts, Lisa Conyne, Kathy Humphries, Michael Sweeney, Marcy Boone, Bob Snow, Jim Pope, Steve Tulloch, Mary Playford, Brian Playford, Greg Draper, Corey J. Murray, Joe Ruden, Teryn Bugbee, Marjorie Font and Brittany Page.

The Pledge of Allegiance and moment of silence was led by Mayor Gerry Arno.

A motion was made by Jerry Drake and supported by Brenda Guyse to approve the agenda as presented. All in favor. Motion carried.

The following spoke during the public comment section: Steve Tulloch, Joe Ruden, Alan Russell, David Betz, Thomas Lennox, David Steel, Dean Adair Sr., Bob Snow, Don Germann, Kurtis Bulloch, Rick Riggs, Mike Sweeney, Lisa Conyne, Marcy Boone, Jim Pope, Alex Stemme and Teryn Bugbee.

Council member Delesha Padula spoke on the following topics: the City Manager role and the City complaint process. Attorney Lovinger spoke on the following topics: City property usage and events, along with when council members can or should abstain from voting.

Council member Delesha Padula asked that Council direct Fire Chief Dean Adair to meet with the personnel committee for a fact-finding meeting only to discuss the complaints about the handling of the fire truck presentation/budget.

A motion was made by Brenda Guyse and supported by Andy Penrose for the personnel committee and Fire Chief Dean Adair schedule a meeting to discuss the complaints about the handling of the fire truck presentation/budget. All in favor. Motion carried.

Mayor Gerry Arno adjourned the meeting at 9:04 p.m.

Submitted by:

Cynthia D. Means
Clerk

Gerald E. Arno
Mayor

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
APOLLO FIRE EQUIPMENT CO.	JFD TURNOUT GEAR - BULLOCH/LUCAS	4,976.00
	JFD - SCBA REPAIR	544.50
	JFD - ANNUAL SCBA INSPECTION	1,512.50
		7,033.00
AT&T	LOCAL/LONG DISTANCE	2,670.71
BAKER, VICKI/B & B CLEANING,	JPD/JFD/CITY HALL CLEANING SERVICE	410.00
BRAMAN ROOFING COMPANY	REPAIRS - 257 E CHICAGO	148.00
BRINER OIL CO., INC.	JFD - GASOLINE/ACCT #25	72.56
	MVP - BULK TANK	82.93
		155.49
BUTTERS EXCAVATING & LAWN CAFCEMETERY SEXTON/MAINT SERVICES		3,736.00
CAPITAL ONE	WALMART - SUPPLIES	126.21
	WALMART - SUPPLIES/REPAIRS	671.97
		798.18
CENTURY A & E FACILITIES DESIWWTP LAB DESIGN & BIDDING		381.98
CONSUMERS ENERGY	IRON REMOVAL PLANT ELECTRICITY	1,374.50
	DDA BUILDING ELECTRICITY	321.67
	CEMETERY ELECTRICITY	40.62
	DOWNTOWN/STREETSCAPE LIGHT ELECTRICITY	476.93
	CITY-WIDE STREET LIGHT ELECTRICITY	2,005.72
	CITY-WIDE LED STREET LIGHT ELECTRICITY	539.45
	DDA - UNMETERED PARKING LOT LIGHT ELECTRICITY	31.64
	FAST PARK ELECTRICITY	49.70
	WRIGHT ST PARK ELECTRICITY	33.90
	RADIO TOWER ELECTRICITY	37.93
	CITY HALL ELECTRICITY	160.33
	CITY HALL SECOND FLOOR ELECTRICITY	29.13
	FREEDOM MEMORIAL ELECTRICITY	42.21
	JPD ELECTRICITY	223.75
	JFD TRAINING ROOM ELECTRICITY	59.10
	JFD TRUCK BAY ELECTRICITY	142.88
	EMERGENCY SIREN ELECTRICITY	29.88
	100 DEAL PKWY SPRINKLER METER ELECTRICITY	32.41
	598 IND PKWY SPRINKLER METER ELECTRICITY	29.42
	500 IND PKWY SPRINKLER METER ELECTRICITY	31.51
	WATER TOWER ELECTRICITY	88.92
	WWTP ELECTRICITY	4,342.29
	DDA - METERED PARKING LOT ELECTRICITY	74.60
	DPW BUILDING ELECTRICITY	99.50
	DDA - HOLIDAY LIGHTING ELECTRICITY	505.17
		10,803.16
COUNTRYSIDE TROPHIES	COUNCIL - NAME PLATE	9.00
CROUCH ELECTRIC, LLC	RADIO TOWER GENERATOR	5,153.00
CSZ SERVICES, LLC	ASSESSING SERVICES	5,400.00
CURRENT OFFICE SOLUTIONS	SUPPLIES	14.97
	OFFICE SUPPLIES	22.90
	ELECTION/OFFICE SUPPLIES	62.42
	CEMETERY/OFFICE SUPPLIES	14.66
	MANAGER - CHAIR	365.00
	MANAGER - CHAIR RETURN	(365.00)
	SUPPLIES	14.97
	COPIER MAINTENANCE	64.83
		194.75
CYNERGY PRODUCTS	JPD - 21 INTERCEPTOR EQUIP INSTALL	12,147.57
	JPD - 21 INTERCEPTOR WEAPON RACK	450.00
	JPD - 21 INTERCEPTOR GRAPHICS	650.00
		13,247.57
FERGUSON WATERWORKS #3386	WATER - NEW METER SUPPLIES	404.14
	WATER - SECOND GATEWAY FINAL PMT	2,500.00
		2,904.14
FIRST NATIONAL BANK OMAHA	ZOOM MEMBERSHIP/EMPLOYMENT AD	129.98
	CONFERENCES/SUPPLIES/EMPLOYMENT AD	175.23

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	ZOOM MEMBERSHIP	29.98
	CONFERENCES/COMPUTER SUPPLIES	1,501.27
		1,836.46
FOWLER ESTHER	UB refund for account: 000146-00	60.23
FRANK BECK CHEVROLET-CADILLAC	JFD - TRUCK 572/NEW BRAKES	1,210.83
GREENMARK EQUIPMENT	MVP - SUPPLIES	1.97
	MVP - REPAIRS	885.51
		887.48
HILLSDALE COUNTY TREASURER	2021 SUMMER TAX ROLL & BILLS	493.05
HYDROCORP, INC	WATER - CROSS CONNECTION PROGRAM	520.00
JONESVILLE HARDWARE	SUPPLIES/REPAIRS	131.55
JONESVILLE, CITY OF	CITY HALL WATER/SEWER	49.53
	JFD WATER/SEWER	94.51
	JPD WATER/SEWER	49.53
	DPW WATER/SEWER	49.53
	WWTP WATER/SEWER	196.97
	WRIGHT ST PARK WATER/SEWER	51.19
		491.26
LIFELOC TECHNOLOGIES, INC	JPD - SUPPLIES	270.00
LOVINGER & THOMPSON, P.C.	ANNUAL RETAINER FEE	2,800.00
	LEGAL FEES	832.50
		3,632.50
MCNAIR, TOM/DBA MCNAIR CONST	CEMETERY BUILDING IMPROVEMENTS	11,000.00
MERIT NETWORK INC	ADD'L BANDWIDTH - MAY 2021	54.00
MICHIGAN CHAMBER SERVICES, IN	LABOR LAW POSTERS	37.50
MICHIGAN GAS UTILITIES	IRON REMOVAL PLANT GAS SERVICE	32.31
	CITY HALL GAS SERVICE	45.63
	JFD GAS SERVICE	54.55
	JPD GAS SERVICE	45.53
	GAS LIGHT SERVICE	56.41
	DPW BUILDING GAS SERVICE	46.54
	WWTP GAS SERVICE	259.06
		540.03
MICHIGAN LAWN & LANDSCAPE	MOWING SERVICES	2,265.90
MICHIGAN MUNICIPAL LEAGUE	MEMBERSHIP RENEWAL	1,874.00
MICHIGAN PAVING & MATERIALS	MILL & PAVE PARKWOOD/PINECREST/GAIGE ST/DPW SALT P	84,977.26
MICHIGAN RURAL WATER ASSOC.	WASTEWATER OPERATOR SERVICES	595.00
	MEMBERSHIP RENEWAL	505.00
		1,100.00
MICHIGAN WATER ENVIRONMENT	ASMAHONEY - MWEA CONFERENCE	191.00
MUNICIPAL CODE CORPORATION	ONLINE CODE ADMIN FEE	225.00
NORTH EAST FABRICATION CO, IN	JFD - TRUCK 532 COMPARTMENT BOARD	725.00
PERFORMANCE AUTOMOTIVE	SUPPLIES/REPAIRS	30.27
POINT RENTAL & SALES	MVP - REPAIRS	33.75
	MVP - SUPPLIES	11.95
	MVP - VEHICLE REPAIRS	8.64
	MVP - VEHICLE REPAIRS	8.99
		63.33
POSTMASTER	POSTAGE - WATER/SEWER BILLS	242.90
	POSTAGE - SUMMER PROPERTY TAX BILLS	234.60
	POSTAGE - AUGUST ELECTION	555.00
		1,032.50
SLOVACEK, QUINTON B/DBA CLEA	F CITY HALL/JPD WINDOW CLEANING	33.00
STIDHAM, DAVID/ULTIMATE LAWN	MAJOR/LOCAL - TREE REMOVAL	4,800.00
STOCKHOUSE CORPORATION	YARD WASTE DOOR HANGERS	87.40
	A/P CHECK STOCK	142.00
		229.40
SUPERFLEET MASTERCARD PROGRAM	GASOLINE	1,097.42
THORP MICHAEL LEE	UB refund for account: 000424-01	79.86
UNIFIRST CORPORATION	MVP - SHOP TOWELS	26.22
	WWTP - UNIFORM RENTAL	29.97
	WWTP - UNIFORM RENTAL	29.97

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	CITY HALL/JPD FLOOR MATS	29.50
	WWTP - UNIFORM RENTAL	29.97
	CITY HALL/JPD - FLOOR MATS	29.50
	MVP - SHOP TOWELS	26.22
	WWTP - UNIFORM RENTAL	29.97
	WWTP - UNIFORM RENTAL	29.97
		261.29
USA BLUEBOOK	WWTP - MUFFLE FURNACE	1,891.05
	WWTP - SUPPLIES	601.33
		2,492.38
USALCO LLC	WWTP - SUPPLIES	4,638.80
UTILITY SERVICE CO, INC	WATER TOWER MAINT CONTRACT	8,248.61
VERIZON WIRELESS	JPD/DPW-CELL PHONES/RADIO TOWER/JPD-MODEMS	289.73
	DPW CELL PHONE	25.00
	JPD/DPW-CELL PHONES/RADIO TOWER/JPD-MODEMS	288.63
		603.36
WELLS EQUIPMENT SALES, INC.	MVP - REPAIRS	120.99
WEST SHORE FIRE, INC.	JFD - JAWS REPAIR	349.50
	JFD - ANNUAL JAWS INSPECTION/SERVICE	1,372.00
	JFD - JAWS BATTERY	369.39
		2,090.89
WORKHEALTH QUINCY	DPW - DOT PHYSICAL	70.00
	Total:	191,460.13

Jeff Gray

From: Kurtis Bulloch <kurtisbulloch12@gmail.com>
Sent: Thursday, July 15, 2021 9:03 AM
To: Olivia Johnson
Cc: jonesvillefd; Lenore Spahr; Jeff Gray; Dean Adair; Rick Riggs
Subject: Re: Call runs for June
Attachments: image001.jpg

This is for billing purposes only. Not needed to be done at the fire department from here on out as we do not need any of these reports to be filed to the State of Michigan. JCFD does pay administrative fees from the budget that should cover any paperwork needed for the city to file for billing and other purposes.

Thanks for understanding,
Kurtis

On Thu, Jul 15, 2021, 8:39 AM Olivia Johnson <ojohnson@jonesville.org> wrote:

Received thank you, do you have the report for next Council? - I never received all individual reports before.

Thanks.

From: jonesvillefd <jonesvillefd@jonesville.org>
Sent: Wednesday, July 14, 2021 9:15 PM
To: Lenore Spahr <financedirector@jonesville.org>; Jeff Gray <JGray@jonesville.org>; Olivia Johnson <ojohnson@jonesville.org>
Cc: Dean Adair <dadair@jonesville.org>; Rick Riggs <rriggs@jonesville.org>; Kurtis Bulloch <kurtisbulloch12@gmail.com>
Subject: Call runs for June

Here are the runs for June.

Kurtis



Jonesville City Fire Department

jonesvillefd@jonesville.org

Chief: Dean Adair

Asst. Chief: Rick Riggs

Captian: Scott Lucas

Leutenant: Kurtis Bulloch

MONTHLY OPERATING REPORT

June 2021

SUBMITTED: , 2021

WATER FLOW

MAXIMUM	256,000
MINIMUM	165,000
AVERAGE	201,900
TOTAL	6.056 MG

WASTEWATER FLOW

MAXIMUM	303,800
MINIMUM	219,700
AVERAGE	251,800
TOTAL	7.5541 MG

CALLOUTS: 1—Water Plant Alarm—Low Wet Well Level

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of June 2021.

The Wastewater Plant Laboratory processed 93 Bacteria tests, 22 Nitrate tests and 6 Nitrite tests. The totals for the first half of 2021 are as follows:

- Bacteria Test----482
- Nitrate Tests----121
- Nitrite Tests-----45

The total paid walk-in business was \$894.00. Many of the customers that utilize the laboratory facilities are repeat customers that bring more than one or two samples per month. These customers are invoiced on a quarterly basis. The second quarter 2021 includes bacteria, nitrate, & nitrite analysis and totals \$2,612.00. The total invoiced for the 2021 calendar year is \$4,432.00.

5-Day Biochemical Oxygen Demand

NPDES Permit 30 Day Average Limit is 4 mg/l in May

NPDES Permit Daily Maximum is 10 mg/l in May

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the

Receiving stream.

Jonesville Monthly Average—3.2 mg/l

Average Percent Removal from the Raw Wastewater—98.4 %

Daily Maximum— 6 mg/l

Total Suspended Solids

NPDES Permit Limit is 20 mg/l in May

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average—2.3 mg/l

Average Percent Removal from the Raw Wastewater—98.8%

Total Phosphorus

NPDES Permit Limit 1 mg/l Year Round

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.40 mg/l

Average Percent Removal from the Raw Wastewater—91.7%

Ammonia Nitrogen

NPDES Permit 30 Day Average Limit is 0.5 mg/l in May

NPDES Permit Daily Maximum is 2 mg/l in May

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples Of organic nitrogen include animal and plant protein, amino acids and urea from urine.

Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.071mg/l

Average Percent Removal from the Raw Wastewater—99.9%

Jonesville Daily Maximum—0.35 mg/l

Brian Boyle

Jonesville Dept of Public Works

June 2021

Monthly Report

	Maintenance	Sign Post	Sand	Top Dirt	COLD MIX
STATE HIGHWAYS	0 HR DT 0 HR OT		0 Yd	0 Yd	0 Ton
MAJOR STREETS	0 HR DT 0 HR OT		0 Yd	0 Yd	0 Ton
LOCAL STREETS	0 HR DT 0 HR OT		0 Yd	0 Yd	0 Ton
PARKING LOTS	0 HR DT 0 HR OT		0 Yd	0 Yd	0 Ton
POLICE STATION	0 HR OT		0 Yd	0 Yd	
FIRE DEPARTMENT	0 HR OT		0 Yd	0 Yd	
SEWER DEPT	0 HR DT				
LDFA	0 HR OT				0 Ton
WATER	0 HR DT 0 HR OT		0 Yd		.25 Ton
State Police	0 HR OT		0 Yd		

There were no call outs.

We are doing the weekly Yard Waste Collection.

The Rail Trail was mowed.

The road edges were mowed on State Highway.

We placed top dirt and grass seed along the new pavement on Pinecrest.

Storm drains were cleaned on State, Major and Local Streets.

The bathrooms at Wright Street Park were cleaned and the water turned on.

We installed a 1" water service at the CITGO Station for a irrigation system.

The large flower pots were picked up from Rakers and put out downtown.

We removed the old generator at the radio tower and Crouch Electric installed the new one.

We installed a 1" water service at Spanglers Restaurant..

We moved the council eqiument from the fire station back to City Hall.

Ultimate Tree Service cut a large oak tree at 221 Reading Ave and 3 tree's on Pinecrest Dr.

Mike Kyser

Jonesville Police Department

116 West Chicago Road
Jonesville, Michigan. 49250

911 Police Service Administration (517) 849-2101

FAX (517) 849-2520

ACTIVITY SUMMARY FOR JUNE 2021

Total reports written: 51
Criminal Sexual Conduct: 1
Assault: 1
Break and Enter: 0 (entry w/o auth.)
Possession of Drugs: 0
Damage to Property: 1
Larceny from Motor Vehicle: 1
OUIL: 1
Non-Violent Domestic: 0
Retail Fraud: 0
Disorderly Conduct: 0
Alarms: 0
Obstructing Justice: 2
Public Roadway Accidents: 4
Private Property Accidents: 7
Driving Law Violations: 15
Other Arrests: 6 (warrants, traffic-DWLS/Revoked, etc.)
Civil Matter/Family Disputes: 2
Medical Emergency: 5
Mental Petitions Served: 1
Nuisance Animals: 0
Trespass: 0
Suspicious Situations: 3
Lost and Found Property: 1
General Assistance: 4
Traffic/Moving Violations: 92
Warrants Received from Prosecutor: 6

June Patrol Shift Coverage: 70%

**CITY OF JONESVILLE
CASH BALANCES**

	May-2021	BANK BALANCE
GENERAL FUND:		
General Fund Now Checking	101-000-001	40,015.43
General Fund CLASS Acct	101-000-007	1,243,609.40
General Fund Cemetery CLASS Acct	101-000-007.100	93,103.13
General Fund Alloc of Assets CLASS	101-000-007.200	413,600.76
MAJOR STREETS:		
Major Streets Now Checking	202-000-001	5,960.89
Major Streets CLASS Acct	202-000-007	431,907.69
LOCAL STREETS:		
Local Streets Now Checking	203-000-001	4,877.21
Local Streets CLASS Acct	203-000-007	625,812.45
STATE HIGHWAY:		
State Highway Now Checking	211-000-001	12,700.83
L.D.F.A.:		
LDFA Operating Now Checking	247-000-001	32,113.51
LDFA Operating CLASS Acct	247-000-007	2,359,877.26
D.D.A.:		
DDA Now Checking	248-000-001	5,396.33
DDA Operating CLASS Acct	248-000-007	167,675.80
SEWER FUND:		
Sewer Receiving Now Checking	590-000-001	100,367.78
Sewer Bond & Interest Checking	590-000-001.300	10.00
Sewer Receiving CLASS Acct	590-000-007	427,327.82
Sewer Plant Improv. CLASS Acct	590-000-007.200	1,220,074.40
WATER FUND:		
Water Receiving Now Checking	591-000-001	12,042.87
Water Receiving CLASS Acct	591-000-007	296,599.06
Water Plant Improvement CLASS Acct	591-000-007.100	384,822.92
Water Bond Reserve CLASS	591-000-007.200	24,436.94
Water RR&I Reserve CLASS	591-000-007.250	20,531.01
Water Tower Maint CLASS Acct	591-000-007.300	52,171.49
Water Maint CLASS Acct	591-000-007.400	32,223.19
MOTOR VEHICLE POOL:		
Motor Vehicle Pool Now Checking	661-000-001	24,591.27
Equip. Replace CLASS - Police Car	661-000-007.301	6,722.73
Equip. Replace CLASS - Fire Truck	661-000-007.336	214,675.95
Equip. Replace CLASS - DPW Equip	661-000-007.463	101,148.44
Equip. Replace CLASS - WWTP/Vactor	661-000-007.590	28,591.62
CURRENT TAX:		
Current Tax Checking	703-000-001	426.15
Current Tax Savings Account	703-000-002	8.42
PAYROLL FUND CHECKING:		
	750-000-001	2,979.03
GRAND TOTAL		8,386,401.78

**CITY OF JONESVILLE
CASH BALANCES**

	June-2021	BANK BALANCE
GENERAL FUND:		
General Fund Now Checking	101-000-001	53,892.96
General Fund CLASS Acct	101-000-007	1,245,955.33
General Fund Cemetery CLASS Acct	101-000-007.100	93,105.35
General Fund Alloc of Assets CLASS	101-000-007.200	413,610.63
MAJOR STREETS:		
Major Streets Now Checking	202-000-001	17,791.41
Major Streets CLASS Acct	202-000-007	461,919.22
LOCAL STREETS:		
Local Streets Now Checking	203-000-001	15,896.92
Local Streets CLASS Acct	203-000-007	610,826.27
STATE HIGHWAY:		
State Highway Now Checking	211-000-001	10,681.78
L.D.F.A.:		
LDFA Operating Now Checking	247-000-001	14,060.78
LDFA Operating CLASS Acct	247-000-007	2,354,935.09
D.D.A.:		
DDA Now Checking	248-000-001	2,473.22
DDA Operating CLASS Acct	248-000-007	121,093.35
SEWER FUND:		
Sewer Receiving Now Checking	590-000-001	57,501.39
Sewer Bond & Interest Checking	590-000-001.300	10.00
Sewer Receiving CLASS Acct	590-000-007	372,536.57
Sewer Plant Improv. CLASS Acct	590-000-007.200	1,304,905.04
WATER FUND:		
Water Receiving Now Checking	591-000-001	33,895.38
Water Receiving CLASS Acct	591-000-007	302,465.34
Water Plant Improvement CLASS Acct	591-000-007.100	384,831.88
Water Bond Reserve CLASS	591-000-007.200	24,437.51
Water RR&I Reserve CLASS	591-000-007.250	20,531.49
Water Tower Maint CLASS Acct	591-000-007.300	52,172.71
Water Maint CLASS Acct	591-000-007.400	51,365.15
MOTOR VEHICLE POOL:		
Motor Vehicle Pool Now Checking	661-000-001	679.99
Equip. Replace CLASS - Police Car	661-000-007.301	18,723.10
Equip. Replace CLASS - Fire Truck	661-000-007.336	241,680.77
Equip. Replace CLASS - DPW Equip	661-000-007.463	128,151.00
Equip. Replace CLASS - WWTP/Vactor	661-000-007.590	36,592.35
CURRENT TAX:		
Current Tax Checking	703-000-001	10.00
Current Tax Savings Account	703-000-002	0.00
PAYROLL FUND CHECKING:		
	750-000-001	13,063.79
GRAND TOTAL		8,459,795.77

RECEIVED

JUL 14 2021

BY: _____

I can't thank you enough
for your speedy response
when a large limb fell from
a tree on Fayette St, Tuesday
morning!! That was a
scary scene, but knowing
you were here was so nice.
Thank you for the early

morning clean up
too. Jonesville is a
great place to live!!

Colleen Arney

GRAPHIQUE®



June 10, 2021

City Manager
City of Jonesville
265 East Chicago Street
Jonesville, MI 49250-1002

RECEIVED
JUN 14 2021

BY: _____

RE: Programming Advisory

Dear City Manager:

We are committed to keeping you and our customers informed about changes to Xfinity TV services.

Xfinity has created an unprecedented ecosystem of diverse content, including permanent, curated On Demand destinations geared toward African American, Asian American, Hispanic, and LGBTQ audiences. We have more than 100 diverse networks on our Xfinity platforms that bring together a wealth of culturally relevant entertainment choices in easy-to-navigate locations.

We empower diverse content creators and have long been committed to using our storytelling platforms to deliver programming representative of the audiences we serve. We've put the full weight of our media resources behind amplifying underrepresented voices, sharing culturally representative stories, and educating our viewers on diverse and inclusive cultures, perspectives, and experiences.

Based on factors that include consumer usage, preferences, and changes in programmer offerings, we are adjusting several of our foreign language program offerings. Please see the attached summary of changes.

Please feel free to contact me at 616-560-1922 if you have any questions.

Sincerely,

Jeffrey Snyder
Manager, External Affairs
Comcast, Heartland Region
3500 Patterson Ave., SE
Grand Rapids, MI 49512

RECEIVED
JUN 14 2021

Programing adjustments effective August 10, 2021:

BY: _____

- Customers will see the following changes on their bill:
 - Customers subscribing to the previously retired from sales "Brazilian 3 Pack" will see the name change to "Brazilian 4 Pack" and the Record TV Americas channel will be added to the package at no additional charge.
 - Customers subscribing to the previously retired from sales "Brazilian Jumbo Package" will see the name change to "Brazilian 4 Pack."
 - The "Filipino Elite PKG" will be renamed "Filipino 3 Pack."
 - "Zee TV / SET" will be renamed "Hindi 2 Pack."
 - "SET" will be renamed "SET: Hindi."
 - Customers subscribing to the previously retired from sales "Zee TV" will see a price decrease from \$15.95/month to \$14.99/month and will see the name change to "Zee: Hindi."
 - The "C1R" package will be renamed "Russian 2 Pack" and the NTV America channel will be added to the package at no additional charge.
 - The "Saigon Network" will be renamed "SBTN: Vietnamese."
 - "Willow Plus" will be renamed "Willow: Cricket."
- "Willow: Cricket Add-on" will no longer be available for sale.